



e-Tender Notice for  
Provision of Maintenance Services for IT Equipment

RFP No. PSW/PROC/OPS-25/23-24-1

Pakistan Single Window (PSW), the notified operating entity for the PSW system under provisions of the PSW Act, 2021 and a company incorporated under section 42 of Companies Act 2017 invites e-bids through PPRA's EPADS portal from experienced IT vendors for **Provision of Maintenance Services for IT Equipment. The bidders should be registered suppliers on the e-Pak Acquisition & Disposal System (EPADS)** in order to participate in subject tender. Interested bidders can register themselves electronically on EPADS through <https://eprocure.gov.pk/#/supplier/registration>.

2. Bidding documents, containing detailed terms and conditions, method of procurement, procedure for submission of bids, bid security, bid validity, opening of bids, evaluation criteria, clarification / rejection of bids, performance guarantee etc. can be downloaded by the interested bidders from <https://www.psw.gov.pk/documents/tenders> or accessed through the ePADS. The tendering process shall be as per **Single Stage One Envelope** procedure of Pakistan's Public Procurement Rules (PPR) 2004. Prospective bidders may request clarification on any aspect of the bidding documents till **24<sup>th</sup> March 2024**.

3. An online **pre-bid meeting** is scheduled on **21<sup>st</sup> March 2024 at 1100 Hrs.**, prospective bidders are encouraged to participate in the pre-bid meeting. Further details are provided in the bidding documents.

4. Bids, prepared in accordance with the instructions provided in the bidding documents, must **be submitted electronically through EPADS** on or before **02<sup>nd</sup> April 2024 at 1100 Hrs.** Bids will be opened on the same day at **1130 Hrs.** In case the day of bid submission and opening falls on a public holiday, next working day shall be considered as the deadline for the same. This notice is also available on PPRA website at [www.ppra.org.pk](http://www.ppra.org.pk).

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